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**Abstract**

This document describes in detail the process  
which will use to define the review.

**Review Process**

**Foxes Project**

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# Introduction

* This document is aimed to give a description about review process, resources, document release in Capstone Project of Foxes Team.
* Team use this document to implementation review all the artifacts of the members.

# Pair Review

## Purpose.

* The purpose of pair working is review document or artifacts between two members through together .
* Pair working is very effective, if used at the right times in an appropriate way.
* It's promote member interaction; individual work with high performance to have great documents.

## Benefits

* Memeber have the chance to work with and recieve feedback from their peers.
* Struggling member can complete document effective more.
* It is especially useful for authors when they define documents.

## What be reviewed

All pre-release and final software artifacts are candidates for review:

* Requirement document
* Architectural Design, Detail Design
* Source code
* Test Plan, Test Design
* Development plan (project plan, communication plan, etc.)
* User documentation

## When be reviewed

When any document are created and needn’t to get approval.

## Role, Responsibilities and Activities

|  |  |
| --- | --- |
| Role | Responsibilities and activities |
| Author (Who create document that need to review) | * Before: * Finish document need to review. * Individual review document again. * Suggest the plan to review with Partner to arrange time. * During: * Send to Partner the document need to review. * Receive feedbacks from Partner * After: Rework |
| Partner (Member have responsibility review document) | * During: * Review and provides more feedbacks as possible as about problems/issues/concerns of documents. * Analytics, discusses and takes actions to solve problems. * After: Confirms on reworks from author. |

Table 1 – Roles, Responsibilities & Activities of Pair Review

# Walkthrough

## Purpose

* To detect errors at the earliest point in life cycle.
* To verify that the work product meets the pre-defined criteria.
* To predict the number of errors expected to be found in a review.
* To ensure that the software product has been created at it is optimal and quality best.

## Benefits

* Walkthrought provides more opportunity for all member review a document together.
* Get more opinion from other members.
* Complete documents with great quality.

## What be reviewed

All pre-release and final software artifacts are candidates for review:

* Requirement document
* Architectural Design, Detail Design
* Source code
* Test Plan, Test Design
* Development plan (project plan, communication plan, etc.)
* User documentation

## When be revierwed

When any document are created and need to important approval.

## Role, Responsibilities and Activities

|  |  |
| --- | --- |
| Role | Responsibilities and activities |
| Author (Who create document that need to review) | * Before: * Finish document need to review. * Individual review document again. * Suggest the plan to review with Project Manager to arrange time. * During: Present document, receive feedbacks and discuss to solve problems. * After: Rework |
| Reviewers (other Member in Foxes Team) | * During: * Review and provides more feedbacks as possible as about problems/issues/concerns of documents. * Analytics, discusses and takes actions to solve problems. * After: Confirms on reworks from author. |

Table 2 - Roles, Responsibilities & Activities of Walkthrough

# Revision

|  |  |  |  |
| --- | --- | --- | --- |
| # | Date | Editor | Description |
| 4 | Sep 6th, 2015 | Tỷ Trần | * Updating with the new template. |
| 3 | Aug 18th, 2015 | Chi Tô | * Complete Document. |
| 2 | Aug 10th, 2015 | Chi Tô | * Update Document. |
| 1 | Aug 9th, 2015 | Chi Tô | * Create Document. * Defined Review Process. |